

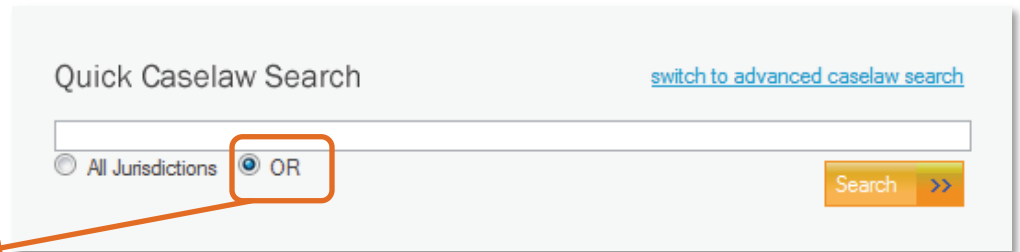
6 | PERSONALIZED FEATURES

Fastcase dynamically keeps track of what you are searching for and uses this information to tweak your user interface in three ways, all with the goal of making your research more efficient. Fastcase also lets you set and automatically remembers certain display preferences.

Recently Searched Jurisdictions

Fastcase tracks the jurisdictions you have selected for your searches in two places, making it easier to select your most frequently search jurisdiction.

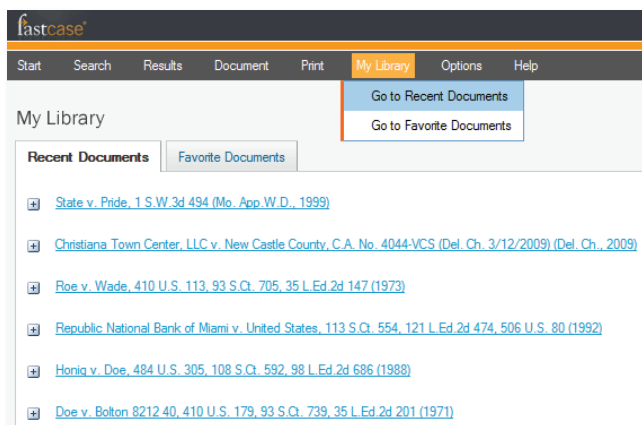
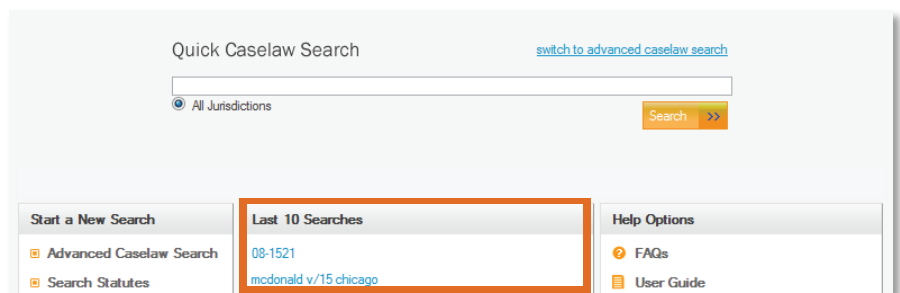
- The first time you search, there will be just one jurisdiction option under the Quick Caselaw Search box: “All Jurisdictions.”
- Once you have run a search where you narrowed your search by jurisdiction, the last jurisdiction you selected will start to appear.



- Fastcase will also auto-populate the area of the Advanced Caselaw Search page labeled “Recently Searched Jurisdictions” with the last four jurisdictions that you have selected for your searches.

Last 10 Searches

- Fastcase records the last 10 searches that you performed on the Quick Caselaw Search page under the heading “Last 10 Searches.”
- The searches are listed according to the search terms you used for each search.
- If you click on any of the listed searches, you will be taken directly to the corresponding search results.



My Library

Recently Viewed Documents:

- Fastcase automatically tracks the last 10 documents that you have viewed and automatically stores them in your personalized library for easy access.

- To retrieve the 10 most recent documents you viewed, select “Go to Recent Documents” from the “My Library” menu.

Favorite Documents:

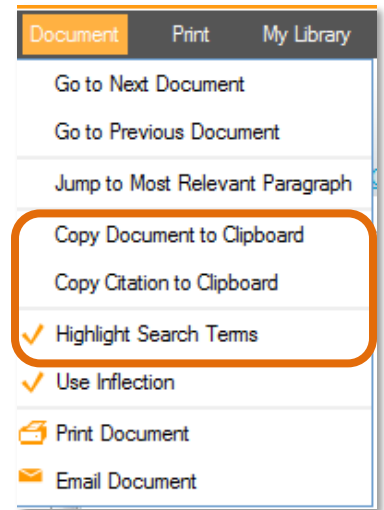
- Fastcase allows you to save up to 10 documents for later reference.
- To save a document, click the “[Add to My Favorites](#)” link on toolbar at the top, right.
- To retrieve your saved documents, select “Go to Favorite Documents” from the menu.

Highlighting Search Terms

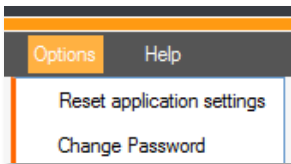
- By default, Fastcase highlights each of your search terms when you view the full text of a document. But you can turn highlighting off by clicking “Highlight Search Terms” from the “Document” menu.
- “Use Inflection” is another option on the “Document” menu and it also controls the highlighting function. When “Use Inflection” is enabled, regular plural forms of your search terms will be highlighted as well. For example, if one of your search terms is “vehicle”, the word “vehicles” will be highlighted as well.

Note: This feature is currently compatible only with Internet Explorer.

- Once you activate these features, they will remain active for future searches until you deactivate them.



Reset Preferences



- To clear the personalization settings for your account, select “Reset Application Settings” from the Options menu. This will clear your “Favorite Documents,” and “Recently Searched Jurisdictions,” and it will return the highlighting feature to its default settings. Your “Last 10 searches” or your “Recently Viewed Documents” will not be cleared.

Password

- If you are a retail subscriber, then you can change your Fastcase password by selecting “Change Password” from the “Options” menu.
- Bar association subscribers: Your login information is controlled and maintained by your bar association. Contact the association directly for assistance.