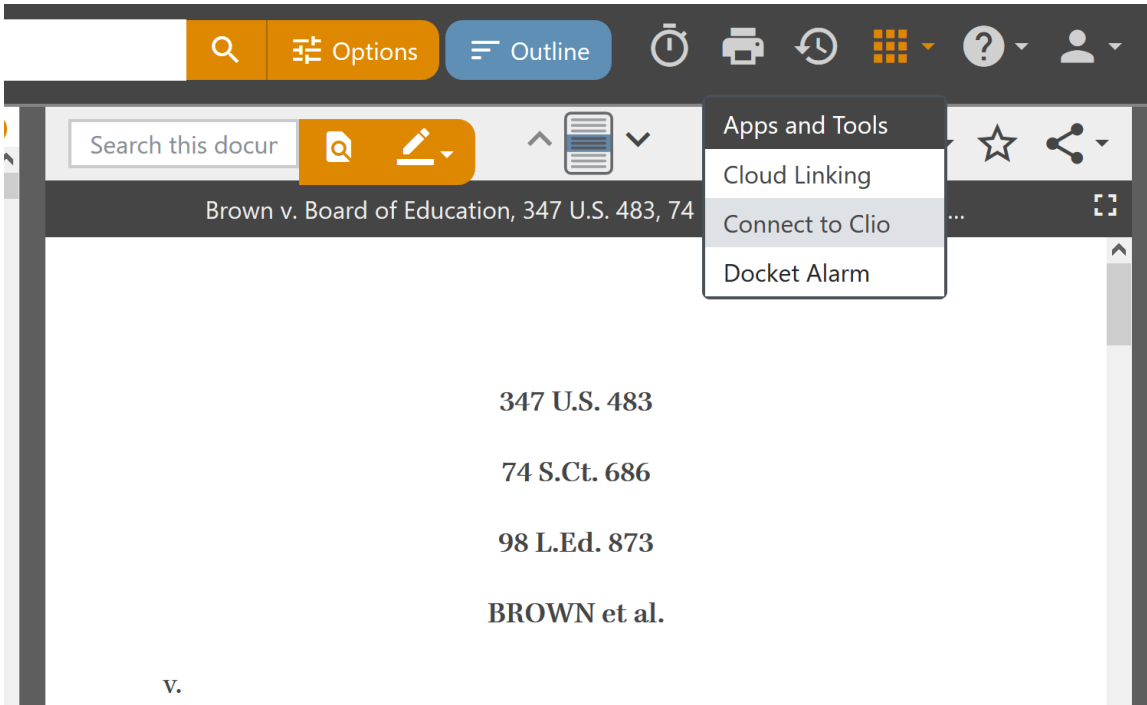


Connect to Clio

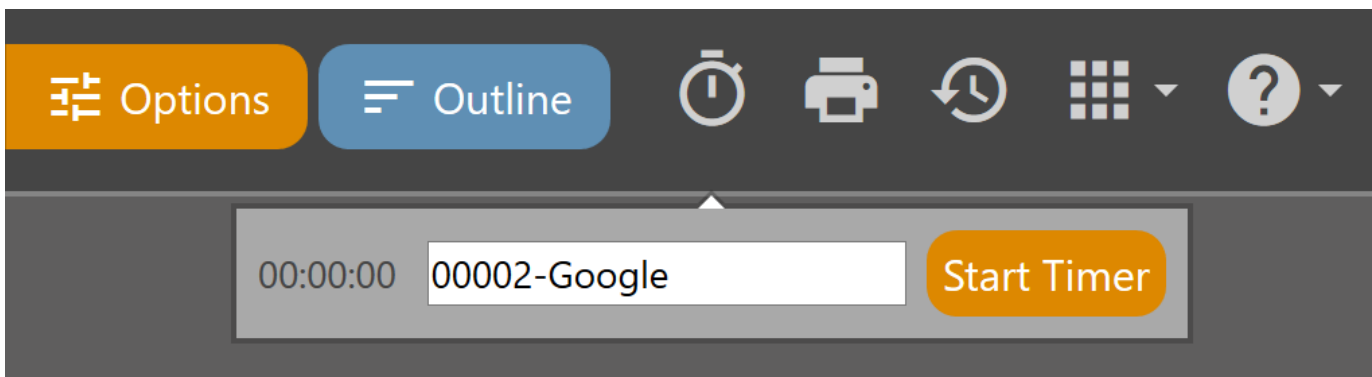
If you use Clio's Cloud-Based Practice Management Software you can link your Clio account to Fastcase to quickly record billable hours as you research.

From within Fastcase, select **Connect to Clio** from the **Apps and Tools** menu. You will be redirected to the Clio site and prompted to login. Click the large green button that reads **Yes, Let's Connect**.



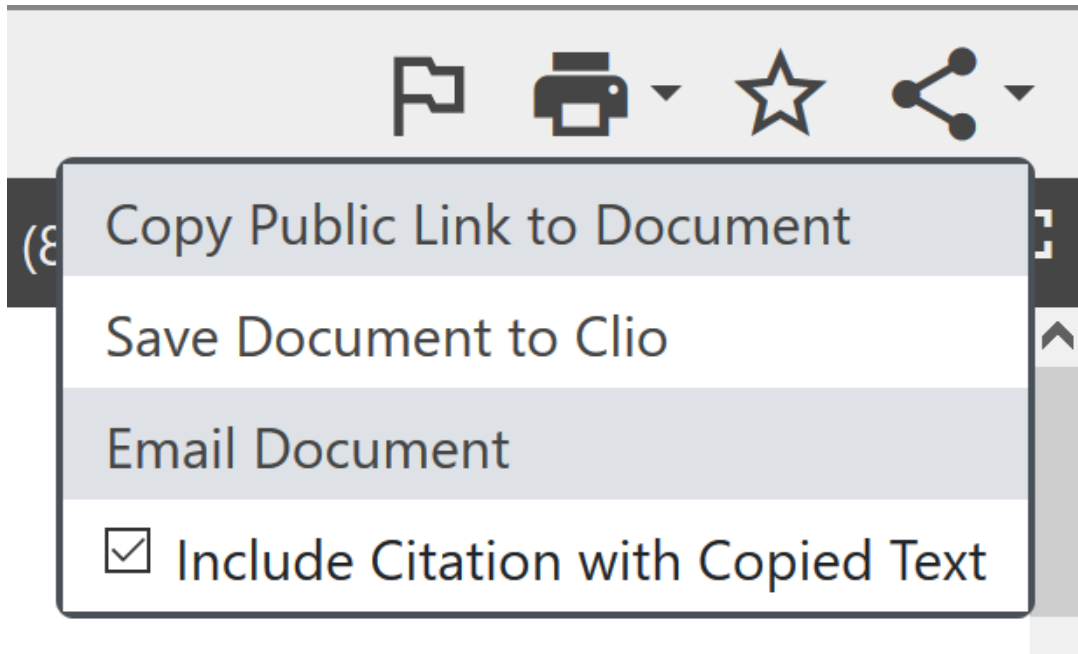
Track Your Billable Research Time

When you connect your Clio account to Fastcase, you will see a "stopwatch" icon. This timer will allow you to select different Clio matters and set a timer for each client as you work. Start the timer by clicking the orange "start timer" button. Clicking the stop button will automatically save your billable research time to Clio.



Saving a Document to a Matter in Clio

You can also save a document directly from Fastcase into a matter in Clio. Simply click on the **Share** icon in the upper right corner of the screen.



You can then select a document format as well as which matter you would like to save the document to.

Save to Clio

Print format

Adobe Acrobat (PDF)

Use dual-column printing

Include search term highlighting

Matter: 00005-Wilson

Cancel Save